

# **Parks and Recreation Commission**

## **Regular Meeting Agenda**

**Tuesday, October 18, 2016**

**5:30 P.M.**

**City Hall - Multipurpose Room  
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – October 14, 2016

**1. Presentations**

Day Camps Program Update

**2. Written and Oral Communications from the Public and Commissioners**

- A. Communications from the public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.

**3. Consent Calendar**

- A. Previously Discussed Items

None.

- B. New Items

1. Approval of Minutes – September 20, 2016

Staff recommendation: Approve the minutes for the September 20, 2016 Parks and Recreation Commission Regular meeting.

Staff contact: Recreation Coordinator Odello, 456-2489 ext. 279

2. Parks and Recreation Department Monthly Report for September 2016

Staff recommendation: Receive and file the summary report of activities, events, projects and programs coordinated by the Parks and Recreation Department during the month of September 2016.

Staff contact: Recreation Manager Riesgo, 456-2489 ext. 350

4. Old Business

A. Trancas Field Focus Groups

Staff recommendation: Recommend a list of organizations and individuals to be invited to participate in the Trancas Field Focus Group meetings.

Staff contact: Recreation Manager Riesgo, 456-2489 ext. 350

5. New Business

A. Change in Commission Regular Meeting Schedule

Staff recommendation: Adopt Resolution No. PRC 16-01, amending the Rules of Procedure and Decorum for the Conduct of Parks and Recreation Commission Meetings, Section 4.C. to change the starting time of the Commission's Regular meetings to 6:30 p.m.

Staff contact: Recreation Manager Riesgo, 456-2489 ext. 350

6. Staff Updates

7. Commissioner reports, comments and inquiries

Future Agenda Items

Adjournment

Future Meetings

November 15, 2016	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room
December 20, 2016	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room
January 17, 2017	5:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

**The Oral Communication** portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are

available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

**Items in Consent Calendar Section A** have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

**Items in Consent Calendar Section B** have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

**Old Business** items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

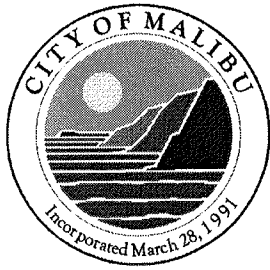
**Items in New Business** are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

*Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Parks and Recreation Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.*

*The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or [amontano@malibucity.org](mailto:amontano@malibucity.org) before 12:00 p.m. on the day of the meeting.*

*I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 14<sup>th</sup> day of October 2016.*

  
Brittany Saleaumua, Administrative Assistant




# Parks and Recreation Commission Agenda Report

Parks and Recreation  
Commission Meeting  
10-18-16

**Item  
3.B.1.**

To: Members of the Parks & Recreation Commission

Prepared by: Theresa Odello, Recreation Coordinator

Approved by: Kristin Riesgo, Recreation Manager 

Date prepared: October 11, 2016 Meeting date: October 18, 2016

Subject: Approval of Minutes

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**RECOMMENDED ACTION:** Approve the minutes for the September 20, 2016 Parks and Recreation Commission Regular Meeting.

**DISCUSSION:** Staff has prepared draft minutes for the Regular Meeting of the Parks and Recreation Commission meeting on September 20, 2016.

**ATTACHMENTS:**

- 1) September 20, 2016 Regular Meeting minutes

MINUTES  
PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
SEPTEMBER 20, 2016  
MALIBU CITY HALL - MULTIPURPOSE ROOM  
5:30 P.M.

**CALL TO ORDER**

Chair Randall called the meeting to order at 5:36 p.m.

**ROLL CALL**

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Carl Randall; Vice Chair Justine Petretti; and Commissioners Roui Israel, Steve Parks and Laurie Principe (arrived at 5:37 p.m.)

ALSO PRESENT: Kristin Riesgo, Recreation Manager; and Theresa Odello, Recording Secretary

**PLEDGE OF ALLEGIANCE**

Vice Chair Petretti led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

MOTION Vice Chair Petretti moved and Commissioner Israel seconded a motion to approve the agenda. The motion carried 4-0, Commissioner Principe absent.

**REPORT ON POSTING OF AGENDA**

Recording Secretary Odello reported that the agenda for the meeting was properly posted on September 15, 2016.

**ITEM 1 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC AND COMMISSIONERS**

A. None.

Commissioner Laurie Principe arrived at 5:37 pm.

MOTION Chair Randall moved and Commissioner Principe seconded a motion to hear Item No. 1.B. to after Item No. 6.B. The motion carried unanimously.

**ITEM 2 CONSENT CALENDAR**

MOTION Commissioner Parks moved and Commissioner Principe seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

- A. Approval of Minutes – August 16, 2016  
Recommended Action: Approve minutes of the Parks and Recreation Commission Regular meeting of August 16, 2016.
- B. Parks & Recreation Department – Monthly Report for August 2016  
Recommended Action: Receive and file.

**ITEM 3 OLD BUSINESS**

- A. Shade Structures at Malibu Bluffs Park  
Recommended action: Review designs and costs for shade structures at Malibu Bluffs Park and provide feedback to staff.

Recreation Manager Riesgo presented the report.

MOTION Vice Chair Petretti moved and Commissioner Principe seconded a motion to request the Administration and Finance Subcommittee make a recommendation to the City Council to approve funding for two shade structures at Malibu Bluffs Park to be located at the snack shack and playground. The motion carried unanimously.

**ITEM 4 NEW BUSINESS**

- A. Trancas Field  
Recommended action: At the direction of the City Council: 1) Consider a public outreach plan to solicit input for uses at Trancas Field; 2) Provide a recommendation to the City Council on the public outreach plan; and 3) Add this as a task to the Commission's Fiscal Year 2016-2017 Work Plan.

Recreation Manager Riesgo presented the report.

Jonathan Kaye made a presentation asking for the Commission to consider a pump track/bike track for the Trancas Field area. The presentation included information from Velosolutions. Mr. Kaye disclosed he is on the board of directors for the Malibu High School mountain bike league and does not represent the company. Mr. Kaye stated that a pump track is half the price of a skate park and is a fun activity for the entire family.

Chair Randall suggested the City follow a similar outline to what was used with the Bluffs Parkland project community workshops and hold the first meeting in Malibu West area because it will affect residents in that area the most and should be the priority.

Commissioner Israel requested a forum in each part of the City and expressed

support for conducting an online survey so people could complete it at their leisure. Chair Randall and Vice Chair Petretti also supported a citywide online survey.

Commissioner Israel requested a report from the Planning Department and asked that a representative from the department be present at the next Commission meeting. Recreation Manager Riesgo confirmed that there will be a City Planner attending the next meeting.

By consensus, the Commissioners proposed the following timeline for the Trancas Field Community Outreach Plan:

- October 4: Parks and Recreation Commission Special Meeting at 12:00 p.m.
- October 10: City Council Meeting: approval of Parks and Recreation Commission Outreach Plan and Timeline
- October 17: Youth Commission Workshop
- October 18: Public Workshop and Parks and Recreation Commission Meeting at Malibu West Beach Club
- November date to be decided: Stakeholders Focus Group Meeting
- November 3: Public Workshop
- November date to be decided: Stakeholders Focus Group Meeting
- November 15: Parks and Recreation Commission Meeting reviewing the summary and findings of the public workshops and focus group meetings
- November 28: City Council Meeting: reviewing the findings of the public workshops and focus group meetings and the Parks and Recreation Commission's recommendations

**MOTION** Commissioner Israel moved and Vice Chair Petretti seconded a motion to submit the proposed timeline for the Trancas Field Community Outreach Plan to the City Council for approval and implementation. The motion passed unanimously.

## **ITEM 5 STAFF UPDATES**

Recreation Manager Riesgo presented the report, which included:

- The City had a group of twenty volunteers at the September Adopt-A-Park event at Legacy Park. Volunteers assisted with pulling weeds and removing debris. Twenty teen volunteers assisted at the City's annual Tiny Tot Olympics event.
- The Malibu Senior Center will host a Wellness Expo on October 14, 2016.
- Successful fall programs include all middle school sports, adult softball league, youth and adult enrichment programs and collaborations with the Malibu Library such as the Park Tales Program at Legacy Park.
- The Fred Ward Retrospective Photography Exhibit will be displayed at City Hall from October 1, 2016 through January 13, 2017, with a special opening and memorial celebration on October 1, 2016 from 2:30 p.m. to 6:00 p.m.
- Upcoming Special Events include Daniel James Brown at the Malibu Library Speaker Series on September 21, 2016, Cars and Coffee on

September 25, 2016, the Malibu Youth Commission Haunted Maze and Movie on October 21, 2016, and the Halloween Carnival on October 28, 2016.

- Park Maintenance staff will be working with a contractor to sand and paint the arbors, benches and the bridge at Legacy Park. Retaining walls have been added at Las Flores Creek Park and Trancas Canyon Park.

**ITEM 6 FUTURE AGENDA ITEMS**

- A. Scheduled use of Trancas Canyon Park Multi-Purpose Field
- B. Review the Parks and Recreation Commission's Resolution on the Commission's meeting time and change it to later in the evening

**ITEM 1 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC AND COMMISSIONERS (continued)**

- B. Commissioner reports, comments and inquiries

Vice Chair Petretti inquired about the population of squirrels at Bluffs Park. Recreation Manager Riesgo stated that they are abundant at all of the parks, but staff is following the City Council's directive on pest management. She stated park staff are diligent about filling burrows daily and inspecting the areas of play.

Chair Randall stated he was participating in the adult softball league and asked how the rules were established. Recreation Manager Riesgo replied that Recreation Supervisor Katie Gallo reviews the rules at the beginning of each season and is open to receiving feedback from league players if there is a rule that needs to be reviewed or changed.

**ADJOURNMENT**

**MOTION** At 7:13 p.m., Commissioner Parks moved and Chair Randall seconded a motion to adjourn. The motion carried unanimously.

Approved and adopted by the Parks and Recreation Commission of the City of Malibu on \_\_\_\_\_.

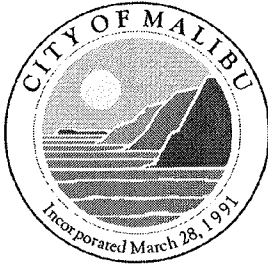
\_\_\_\_\_  
CARL RANDALL, Chair

ATTEST:

\_\_\_\_\_  
THERESA ODELLO, Recording Secretary



**Item  
3.B.2.**



# Parks and Recreation Commission Agenda Report

To: Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Recreation Manager *KR*

Approved by: Reva Feldman, City Manager *RF*

Date prepared: October 10, 2016 Meeting date: October 18, 2016

Subject: Parks and Recreation Department Monthly Report for September 2016

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**RECOMMENDED ACTION:** Receive and file the summary report of activities, events, projects and programs coordinated by the Parks and Recreation Department during the month of September 2016.

**DISCUSSION:** During the month of September 2016, the following activities, events, projects, and programs were coordinated by the Parks and Recreation Department:

## **RECREATION**

**Adult Sports:** The Fall Coed Adult Softball League began on Sunday, September 18. Eight teams are participating in the fall recreation program, an increase of two teams from Fall 2015 and an increase of four teams from Summer 2016. Games will be played on Sundays through mid-November.

**Aquatics:** The Malibu Seawolves Swim Team started the fall session on September 6 with 69 swimmers. The program structure includes four different levels of swim instruction, from a beginning competitors level to the advanced Gold Level in which swimmers practice 20 hours a week and compete at the Junior Olympic and State levels.

Malibu Youth Water Polo League began on September 24 with two teams playing in the Coastal League, one 12U team and one 14U team. The participation numbers for the program have decreased by 10 this fall due to past players playing on the Malibu High School Freshman team.

**Community Classes:** Super Soccer Stars began on September 25 with 32 participants, an increase of 100% in enrollment from Summer 2016. Super Soccer Star coaches have

been marketing their program at Back to School Nights, City special events and at school drop-off/pick-up lines.

Fall Community Classes began the week of September 19. Over 50 participants registered for Parent and Me classes, Music Together and youth soccer classes. Adult community classes, such as Guitar, Mandolin and Ukulele, and Creative Nature Journaling that were introduced to the community in Summer 2016 continue to be popular with consistent enrollment. The ongoing adult dance class, Swing, Salsa and Ballroom had an increase in enrollment of 25%.

After School Enrichment Programs at Point Dume Marine Science School began the week of September 16 with MatheMagic and Creative Sculpture taking place through October. Staff has also finalized the schedule for Winter 2017 based on feedback from the Parent-Teacher Association (PTA) and community input and will include computers, engineering, art, gymnastics and etiquette classes.

Facility Rentals: Ride to the Flags, a charity motorcycle rally, began at Point Mugu Naval Base and ended at Malibu Bluffs Park on September 11. The celebration included live music, vendors, a VIP area and food trucks. City staff has been working with the event organizer, Ryan Sawtelle, who has hosted this annual event at the park for three years.

Annual renters from Huntington Reproductive Center (HRC) hosted a private picnic at Malibu Bluffs Park on September 25. HRC has conducted this event at the park for the last five years with approximately 70 families in attendance.

Malibu Library Partnership: The Parks and Recreation Department and the Malibu Public Library will continue their partnership through the Fall and Winter seasons with Park Tales, a community literacy and story time program at Legacy Park.

City and library staff are working together to prepare for future events including Lucky Leprechaun's Gold Hunt on March 17, 2017, and a new event, Touch-A-Truck, on January 21, 2017.

Middle School Sports: Middle School Girls Volleyball began on September 6 with 24 participants, an increase of eight participants from 2015. The head coach this season is Amara Gwyn, Malibu High School alumnae and a California Lutheran University student. She will be assisted by Chelsey Ratzlaff, a Pepperdine University student and club volleyball player from Kansas. The team will participate in bi-weekly practices and a Junior Tournament of Champions scheduled in October.

Middle School Cheerleading began on September 20 and included a parent orientation to introduce new coaches, Yvonne Cheng and Rica Distor. Coach Yvonne is an All-American Cheerleader and Coach Rica is a NCAA Division 3 Cheerleader at California Lutheran University. The squad will participate in weekly practices and perform at the City of Malibu's Middle School Basketball games beginning December 2.

Coed Middle School Cross Country began the second week of September. Practices are held bi-weekly at Malibu High School. The afterschool program is coached by Nicky Shane and Chandler Smith, a Division 1 Pepperdine Cross Country Runner.

Senior Center: During the month of September, three free presentations were offered at the Senior Center: *Monarchs in Malibu*, presented by the Monarchs for Malibu group; *The Market Beat*, presented by Kal Klatte; and Finance Friday, *The Best Investment on Earth – is – EARTH*, presented by Bianca Torrence with ReMax and Yuko Saito-Rodriguez with Velur Enterprises.

Tap Dance was added to the Thursday schedule and has had an average of six participants. The class is taught by Ann Monahan.

Functional Fitness began on September 2 after a break during the summer season. The class is instructed by a Pepperdine University student volunteer.

The monthly Silver Fox Walk group hiked Solstice Canyon and had the highest participation of hikers since the program began with 13 in attendance.

The Senior Choir performed at the Malibu Library on Monday, September 12.

The monthly luncheon showcased singer, Niikos de la Poulignac, who sang everything from classical music by Brahms to popular songs from hit musicals. Lunch was provided by El Pollo Loco.

Crunch and Create, formally known as Memories in the Making, will be taking place on Mondays during the fall season and includes an opportunity for students to enjoy lunch while creating art. This program is led by instructors trained by the Alzheimer's Association to assist those with dementia express themselves through art.

On September 20, a group of 20 participants went to the newly-remodeled Petersen Auto Museum for a private tour and enjoyed lunch at The Cheesecake Factory.

Special Events: Tiny Tot Olympics was held on September 18 at Malibu Bluffs Park with over 300 people in attendance. Children ages 2-6 participated in fun and friendly sport activities including: Gymnastics, Baseball, Tennis, Soccer, Bowling, Discus and more. Opening ceremonies included a torch run, group warm-up and stretching session. Happy Mama Los Angeles and Earth's Best both donated organic snacks to families.

Malibu Cars and Coffee took place on September 25 at Malibu Bluffs Park with over 100 people in attendance

## **PARK MAINTENANCE**

Bluffs Park: A new ADA sand digger was installed at the playground near the whale tail in addition to replacing 10 yards of playground sand. The sand digger toy was continuously breaking down prematurely and the manufacturer recommended the equipment would hold together longer if the sand in the playground was exchanged with a fine-grade sand.

Staff began repairs on the locking mechanisms of the steel bollards which prevent people from entering the park near the pony field and maintenance yard. The lock on the bollards were originally installed above ground, but was continuously damaged as vehicles drove over them. The new locks will be installed below ground to prevent further damage.

In order to maintain a clean appearance, the playground surface and equipment was pressure washed to remove dirt, grime and food spills.

Equestrian Park: Staff installed a new flag pole halyard (rope) and swivel eye hardware after receiving a maintenance request from Trancas Riders and Ropers.

A new chain and locking links were welded to the main entrance gate due to the previous welded materials becoming loose and making it difficult to lock.

The upper arena was graded and leveled in September. The bimonthly grading program keeps the surface at an even depth throughout the arena and alleviates any safety concerns for riders.

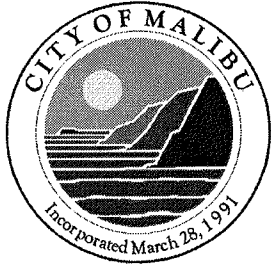
Legacy Park: The monuments and irrigation controller enclosures were pressure washed to maintain a neat and clean appearance.

To extend the life of the structures and avoid showing signs of rust and corrosion, staff began sanding, priming and painting the steel arbors near the bus stop and library. This will also maintain a new and clean appearance.

Trancas Canyon Park: Five broken steps on the playground equipment were replaced to ensure visitors' safety.

Staff met with a general contractor to obtain a quote for decomposed granite to replace the dog surfacing.

ATTACHMENTS: None.



# Parks & Recreation Commission Agenda Report

Parks & Recreation  
Commission Meeting  
10-18-16  
**Item  
4.A.**

To: Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Recreation Manager *WR*

Approved by: Reva Feldman, City Manager *RF*

Date prepared: October 13, 2016

Meeting date: October 18, 2016

Subject: Trancas Field Focus Groups

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**RECOMMENDED ACTION:** Recommend a list of organizations and individuals to be invited to participate in the Trancas Field Focus Group meetings.

**DISCUSSION:** On October 10, 2016, the City Council directed the Parks and Recreation Commission to conduct public outreach meetings through December 2016 to solicit input for uses at Trancas Field.

The Parks and Recreation Commission discussed and approved a plan at the Special meeting on October 4, 2016 to be similar to the successful approaches for community input that occurred during the outreach processes for the 2012 Parks and Recreation Master Plan and 2015 Malibu Bluffs Regional Parkland. The Commission suggested an outreach plan that consists of three different elements: community workshops, stakeholder focus group meetings and a community-wide questionnaire.

The Commission requested to review organizations and individuals who would be invited to participate in the focus group meetings for the Trancas Field Project. The focus groups are scheduled to take place on November 2, 2016 and November 7, 2016. The Malibu Bluffs Regional Parkland focus group list is attached for the Commission's review.

**ATTACHMENTS:** Malibu Bluffs Regional Parkland Focus Group List

## Malibu Bluffs Regional Parkland - Focus Groups

Organization	Name
<b>Sports</b>	
AYSO Regional Commissioner	Curtis Augspurger
AYSO Field Scheduler	Anna Deshautelle
AYSO President	Melissa Watkins Trueblood
Malibu Little League President	Steve Parks
Malibu Little League Vice President	
Malibu Little League- Softball	Russ Purtell
Malibu Pony Baseball	Geoff Stern
Subway Adult Soccer	Sacha Fattahi
Our Lady of Malibu School Physical Education	John Meyers
<b>Aquatics</b>	
Malibu Divers	Carter Crary
Malibu Seawolves Swim Team Director	Max Jaben
Malibu Seawolves Swim Team (Parent Group)	Steve Hotchkiss
Malibu Water Polo Foundation	Mike Mulligan
<b>Community Groups</b>	
Allied Artists of SM Malibu	
Malibu Arts Foundation	Lotti Cherin
Point Dume Parade	Steven Grahek
Malibu Association of Realtors	Susan Manners
Malibu Arts Association	Marie Staple
Malibu Arts Association	Martie Juede
Malibu Kiwanis	John Paola
Malibu Optimist Club	
Malibu Chamber of Commerce	
Chamber of Commerce	
Trancas Riders and Ropers	
Charmlee Docents (Disbanded in July 2014)	Linda Joslyn
Cornucopia Foundation	Debra Bianco
Malibu Township Council	Lucille Keller
Malibu Garden Club	Lisa Pallack
<b>Teen Organizations</b>	
Boys and Girls Club of Malibu Teen Center	Kasey Fritsch
Young Actors Project	Shoshana Kuttner
Evolve Teen Mentoring Group	Monty Biglow
<b>HOA</b>	
Malibu Road Homeowners Association	Diane Forester
Corona del Mar Improvement Association	Ann Lagasse
Malibu West Homeowners Association	Maud-Ann Sunderland

# Malibu Bluffs Regional Parkland Focus Groups

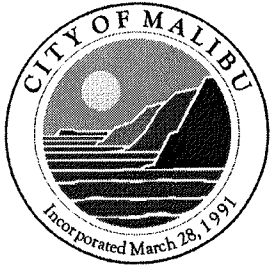
Malibu Park	Pat Greenwood
Malibu Country Estates HOA	Hiro Kotchounian
Trancas Canyon HOA	Michela Anderson
Carbon Beach Homeowners Association	Diane Roberts
Heathercliff Homeowners Association	Jonathan Selig
<b>Schools &amp; PTA's</b>	
Santa Monica Malibu PTA Council	Rochelle Fanali
Advocates for Malibu Public Schools	Alexia Burton
Malibu High School PTA President	Melanie Goudzwaard
Malibu High School Assistant Principal	Hillary Weissman
Malibu High School Athletic Department	Chris Neier
Malibu Middle School Assistant Principal	Patrick Miller
Children's Creative Workshop	Shari Latta
Webster Elementary School Principal	Dr. Susan Samarge-Powell
Juan Cabrillo Elementary School Principal	Dr. Pamela Herkner
Juan Cabrillo Elementary School PTA	Desi Bradley
Point Dume Elementary School Principal	Mark Demick
Webster Elementary School PTA	Lori Keefe
Webster Elementary School PTA	Soniya Perl
Point Dume Elementary School PTA	Candace Kelly
Our Lady of Malibu School Musical Theater	
Catalyst Education	Christy Durham
<b>Other Groups</b>	
Santa Monica Mountains Trail Council	
Malibu Adamson House Foundation	Michael Vignieri
Malibu Monarch Project	Denny Melle & Pat Healy
Poison Free Malibu	Keon Schulman
AMPS	
Malibu Democratic Club	Ann Doneen
California Native Plant Society	Debbie Sharpton

Community Members		
Category	FirstName	LastName
Pepperdine University- Crest Club President	Heidi	Bernard
Pepperdine University	Rhiannon	Bailard
Malibu Colony Association	Marshall	Coben
Ramirez Canyon HOA	Lotte	Cherin
Key Stakeholder	Julie	Eamer
Key Stakeholder	Patt	Healy
Key Stakeholder	Lynn	Norton
Key Stakeholder- Skatepark Committee	Hamish	Patterson
Key Stakeholder- Former Parks Commissioner	Dermont	Stoker
Key Stakeholder- Former Parks Commissioner	Mark	Wetton
Key Stakeholder- Skatepark Committee	Walter	Lohr

## Malibu Bluffs Regional Parkland Focus Groups

Key Stakeholder- Skatepark Committee	Justin	Kell
	Graeme	Clifford
	Craig	Foster
	Kristina	Kell
	John	Miller
	Amy	Young
	Doug	Masterson





# Parks & Recreation Commission Agenda Report

Parks & Recreation  
Commission Meeting  
10-18-16  
**Item  
5.A.**

To: Members of the Parks and Recreation Commission

Prepared by: Kristin Riesgo, Recreation Manager *KR*

Approved by: Reva Feldman, City Manager *RF*

Date prepared: October 13, 2016

Meeting date: October 18, 2016

Subject: Change in Commission Regular Meeting Schedule

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**RECOMMENDED ACTION:** Adopt Resolution No. PRC 16-01, amending the Rules of Procedure and Decorum for the Conduct of Parks and Recreation Commission Meetings, Section 4.C., to change the starting time of the Commission's Regular meetings to 6:30 p.m.

**DISCUSSION:** On October 20, 2015 the Commission adopted Resolution No. PRC 15-01, amending its Rules of Procedure and Decorum for the Conduct of Parks and Recreation Commission Regular meetings, including Section 4.C., which reads as follows:

**Regular Meeting Schedule**

The Commission shall hold their regular meetings on the third Tuesday of every month, starting promptly at 5:30 p.m. The Commission shall not hear any new items of business after 9:00 p.m., unless a majority of Commission votes to suspend the rules to do so.

Section 2.40.070 of the Malibu Municipal Code requires that the meeting schedule for Commission meetings be adopted by Resolution. On September 20, 2016 the Commission requested staff bring back a Resolution, changing the Regular meeting start time to 6:30 p.m.

**ATTACHMENTS:** Resolution No. PRC 16-01

RESOLUTION NO. PRC 16-01

A RESOLUTION OF THE PARKS AND RECREATION COMMISSION OF  
THE CITY OF MALIBU AMENDING ITS RULES OF PROCEDURE AND  
DECORUM FOR THE CONDUCT OF PARKS AND RECREATION  
COMMISSION MEETINGS TO CHANGE THE COMMISSION'S REGULAR  
MEETING SCHEDULE

The Parks and Recreation Commission of the City of Malibu does hereby find, order and resolve  
as follows:

SECTION 1. Recitals.

- A. On October 20, 2015 the Parks and Recreation Commission adopted Resolution  
No. PRC 15-01, amending its Rules of Procedure and Decorum for the Conduct  
of Parks and Recreation Commission Regular meetings to change the start time of  
its Regular meetings from 6:30 p.m. to 5:30 p.m.
- B. The Parks and Recreation Commission desires to change the start time of its  
Regular meetings to 6:30 p.m.

SECTION 2. The Parks and Recreation Commission does hereby amend its Rules of  
Procedure and Decorum for the Conduct of Parks and Recreation Commission Meetings,  
Section 4.C., changing the starting time of its Regular meetings to 6:30 p.m.

PASSED, APPROVED, and ADOPTED this 18<sup>th</sup> day of October 2016.

\_\_\_\_\_  
CARL RANDALL, Chair

ATTEST:

\_\_\_\_\_  
THRESA ODELLO, Recording Secretary